



Wasaga Beach Community Presbyterian Church

208 Mosley St., Wasaga Beach, ON
L9Z 2K1

PHOTOGRAPH POLICY - January 25, 2011

Including the images of members of our church family in the newsletter, on bulletin boards and other displays, in slide shows or videos during worship and other church events can be a great way to motivate and encourage individuals to become more involved. It is also an excellent outreach tool for visitors who may be curious about what our events and activities are like. On the other hand, images displayed on Internet Websites, are difficult to protect from possible misuse.

Wasaga Beach Community Presbyterian Church realizes the importance of maintaining the privacy of the individual(s) pictured in these media. To this end, Wasaga Beach Community Presbyterian Church has adopted the following policies governing the display and publication of photographs and/or video of members, guests and/or clients of church programs such as, Holly Berry Tea and Bake sales, Church School activities, Potluck Dinners, P.A. Days, Outreach Concerts, etc.:

1. Wasaga Beach Community Presbyterian Church will not display any identifiable photograph(s) of people on our Website until such time we can be assured that technology can safely protect such images.
2. Wasaga Beach Community Presbyterian Church will not display any identifiable photograph(s) of people in any of our publications or in any other medium such as those listed in the opening paragraph of this document unless a photo release form has been signed by the person(s) appearing in the photograph(s)
3. The last name(s) of any pictured adult individual(s) will never be published alongside a photograph in any medium.
4. In the case of group photos), first names may be included, but Wasaga Beach Community Presbyterian Church will not identify the places in which individuals are standing in the photos).

Specific to children and youth, Wasaga Beach Community Presbyterian Church has adopted the following policies governing the display and publication of photographs and/or video:

5. Images of minors aged 18 years or younger will not be used in any medium without the written permission of a parent or legal guardian.
6. No identifying information about minors will be included with the use of any image(s), including name, address, school, email, phone number and name(s) of parent(s) or guardian(s).
7. If photo release permission has been denied for a minor who is included in a group shot, Wasaga Beach Community Presbyterian Church staff will obscure the image of that minor prior to publishing or displaying the photo in any medium.
8. These guidelines also apply to images of youth not taken at Wasaga Beach Community Presbyterian Church and may include images from any youth event of any kind including, but not limited to, mission trips, ski trips, camping trips, beach trips, Bible study, fellowship times, picnics, pool parties, picnics, etc.

Anyone who discovers that photographs of himself or herself or family members have been included in Wasaga Beach Community Presbyterian Church publications that they do not wish to remain there should contact the church office by phone or email to request the photograph's immediate removal.

A permanent copy of this policy will be included in the "Leading with Care" Handbook. The Kirk Session will periodically review and, as necessary, amend this policy. Questions or concerns regarding this policy should be addressed to the church office.